

GROUNDCOVER ORDER PROCEDURE

The order deadline will be 5:00 p.m. Friday, February 21 or when we hit our capacity (NO EXCEPTIONS) and orders must be in our possession with payment.

All orders must be prepaid – no credit cards accepted.

FOR ADDITIONAL INFORMATION: St. James residents contact John Vandegrift at JVJ1944@gmail.com and Arbor Creek residents contact Bob Fulton at rfulton3898@gmail.com

STEP 1 - COMPLETE THE SECTIONS BELOW TO PLACE YOUR ORDER.

Last Name: _____ First Name: _____
 (PLEASE PRINT LEGIBLY)

Address: _____ Phone: _____ Email: _____

**WE ARE UNABLE TO ACCOMMODATE SPECIFIC DELIVERY DATE REQUESTS
 MINIMUM ORDER FOR PINE STRAW IS 15 BALES**

PRODUCT	Units	Quantity	PRICE	PAYMENT	Counter's Use Only	
					Quantity Delivered	Initials
PINE STRAW BALES (<u>Minimum Order- 15 bales</u>)	BALES		\$5.75 / BALE			
PINE BARK NUGGETS	PALLETS		\$375.00 / 70 Bags			
LIGHT CYPRESS MULCH	PALLETS		\$372.00 / 75 Bags			
BROWN MULCH	PALLETS		\$325.00 / 70 Bags			
BLACK MULCH	PALLETS		\$345.00 / 70 Bags			
			TOTAL \$\$			
	Office Use Only		Check No.			Date

PLEASE DOUBLE CHECK YOUR COMPUTATIONS WITH CHECK AMOUNT

STEP 2 - ATTACH CHECK PAYABLE TO - **ST. JAMES FIRE DEPT., INC.** TO THIS ORDER FORM.

STEP 3 - INSERT ORDER FORM WITH ATTACHED CHECK AND VOLUNTEER FORM IN AN ENVELOPE MARKED "GROUNDCOVER ORDER." NOTE: CHECKS WILL BE DEPOSITED WHEN RECEIVED.

ARBOR CREEK RESIDENTS: place in newspaper box at # 3898 Timber Stream Drive (Arbor Creek)

ST. JAMES RESIDENTS: place in the "Groundcover Orders" mailbox next to the Firehouse #1 [St. James Dr] (Do not take it to Town Hall - they will not accept your order or your check!)

MAIL-IN ORDERS: send to Thomas Grillo, 2495 Hillsborough Dr., Southport, NC 28461
 (NOTE: To ensure order acceptance, mailed orders must be RECEIVED ON OR BEFORE February 21.

DELIVERIES - **CURBSIDE ON DATES OF OUR CHOOSING.** Pine straw deliveries will be on weekdays between March 3 and March 13 until completed. Mulch pallets will be delivered on Saturday, March 22. Orders are not always delivered by consecutive addresses, so don't be concerned if your neighbor gets theirs before your delivery. **IF THERE IS ANY DELIVERY OR PRODUCT ISSUE, PLEASE CALL John Vandegrift at 401-524-2590 or jvj1944@gmail.com.**

See the next page for pallet pickup instructions.

Because St. James is designated a Firewise USA Community, we hope you will consider a 5-foot mulch perimeter around your home's foundation. It is more fire-resistant than pine straw, and you can use pine straw beyond that perimeter and in outlying gardens.

Volunteers Make This Work!

NAME(S) _____ Phone _____ E-mail: _____
 (Please Print Legibly)

PLEASE NOTE: IF YOU ARE PLACING AN ORDER AND VOLUNTEERING, INCLUDE YOUR NAME ON THE LINE ABOVE AND ON THE ORDER FORM. (THESE FORMS ARE SEPARATELY PROCESSED.)

If you have questions about volunteering, please contact Earl Williams at earlmsg@gmail.com

Day(s), Job and Shift You Would Like to Volunteer
 Please check as appropriate

DELIVERY DATES	BALE LOADER	COUNTER	DRIVER**	WHICH SHIFT
PINE STRAW				
MONDAY – March 3				Early __ Noon __ Flex __
WEDNESDAY – March 5				Early __ Noon __ Flex __
FRIDAY – March 7				Early __ Noon __ Flex __
TUESDAY – March 11				Early __ Noon __ Flex __
THURSDAY – March 13				Early __ Noon __ Flex __

Our two shifts are: Early (8:30 a.m. -1:00 p.m.), Noon: (11:15 p.m. – 3: p.m.), or “I’m flexible as to which one”

****Drivers:** We usually need about five drivers with vehicles to tow our trailers. If you have a vehicle with a 2” trailer hitch and are willing to pull a trailer (no lifting required), please sign up as a DRIVER (Early shift only).

Note: You must be able to back up the trailer.

If volunteering for Bale Loader: Check the box if you can drive your car to carry other workers.

- ❖ PLEASE CHECK IN AT THE REGISTRATION TABLES IN THE PARKING LOT BEHIND THE FIRE DEPARTMENT.
- ❖ DELIVERY TIMES WILL BE STAGGERED AND COMMUNICATED TO YOU PRIOR TO EACH DAY
- ❖ ALL DELIVERIES WILL ORIGINATE FROM FIRE STATION #1

EMPTY PALLET PICKUP. If you wish to have your empty pallet picked up, you MUST notify John Vandegrift at JVJ1944@gmail.com by Monday, April 21, listing the pickup address and the number of pallets to be picked up. Pallets will be picked up on Saturday, April 26.

Unless scheduled, your pallet will not be picked up.

Since pine straw is a natural product from pine forests, it may contain some pinecones or twigs. Please keep in mind that along with getting your products delivered to your home, more IMPORTANTLY, your purchase DIRECTLY SUPPORTS our **Fire Department, who is there for you!**