

GROUNDCOVER ORDER PROCEDURE

The order deadline will be 5:00 p.m. Friday, September 19 or when we hit our capacity
(NO EXCEPTIONS) and orders must be in our possession with payment.

All orders must be prepaid – no credit cards accepted.

FOR ADDITIONAL INFORMATION: St. James residents contact John Vandegrift at JVJ1944@gmail.com,
and Arbor Creek residents contact Bob Fulton at rfulton3898@gmail.com.

STEP 1 - COMPLETE THE SECTIONS BELOW TO PLACE YOUR ORDER.

Last Name: _____ First Name: _____
(PLEASE PRINT LEGIBLY)

Address: _____ Phone: _____ Email: _____

WE ARE UNABLE TO ACCOMMODATE SPECIFIC DELIVERY DATE REQUESTS
MINIMUM ORDER FOR PINE STRAW IS 15 BALES

PRODUCT	Units	Quantity	PRICE	PAYMENT	Counter's Use Only	
					Quantity Delivered	Initials
PINE STRAW BALES (<u>Minimum Order- 15 bales</u>)	BALES		\$5.85 / BALE			
PINE BARK NUGGETS	PALLETS		\$395.00 / <u>70 Bags</u>			
LIGHT CYPRESS MULCH	PALLETS		\$397.00 / <u>75 Bags</u>			
BROWN MULCH	PALLETS		\$347.00 / <u>70 Bags</u>			
BLACK MULCH	PALLETS		\$357.00 / <u>70 Bags</u>			
<u>Mulch is 2 cubic feet per bag</u>			TOTAL \$\$			
Office Use Only			Check No.		Date	

PLEASE DOUBLE CHECK YOUR COMPUTATIONS WITH CHECK AMOUNT

STEP 2 - ATTACH CHECK PAYABLE TO - **ST. JAMES FIRE DEPT., INC.** TO THIS ORDER FORM.

STEP 3 - INSERT ORDER FORM WITH ATTACHED CHECK AND VOLUNTEER FORM IN AN ENVELOPE MARKED
"GROUNDCOVER ORDER." NOTE: CHECKS WILL BE DEPOSITED WHEN RECEIVED.

ARBOR CREEK RESIDENTS: place in newspaper box at 3898 Timber Stream Drive, (Arbor Creek)

ST. JAMES RESIDENTS: place in the "Groundcover Orders" mailbox next to the Firehouse #1 [St. James Dr]
(Do not take it to Town Hall - they will not accept your order or your check!)

MAIL-IN ORDERS: send to Thomas Grillo, 2495 Hillsborough Dr., Southport, NC 28461

(NOTE: To ensure order acceptance, mailed orders must be RECEIVED ON OR BEFORE September 19.

DELIVERIES - **CURBSIDE ON DATES OF OUR CHOOSING.** Pine straw deliveries will be on weekdays between
September 29 and October 9 until completed. Mulch pallets will be delivered on Saturday, October 18. Orders are not always delivered by
consecutive addresses, so don't be concerned if your neighbor gets theirs before your delivery. **IF THERE IS ANY DELIVERY OR
PRODUCT ISSUE, PLEASE CALL John Vandegrift at 401-524-2590 or jvj1944@gmail.com.**

See the next page for pallet pickup instructions.

*Because St. James is designated a Firewise USA Community, the Firewise Committee recommends a 5-foot mulch
perimeter around your home's foundation. It is more fire-resistant than pine straw, and you can use pine straw
beyond that perimeter and in outlying gardens.*

Volunteers Make This Work!

NAME(S) _____ Phone _____ E-mail: _____
(Please Print Legibly)

PLEASE NOTE: IF YOU ARE PLACING AN ORDER AND VOLUNTEERING, INCLUDE YOUR NAME ON THE LINE ABOVE AND ON THE ORDER FORM. (THESE FORMS ARE SEPARATELY PROCESSED.)

If you have questions about volunteering, please contact Earl Williams at earlmsg@gmail.com

Day(s), Job and Shift You Would Like to Volunteer

Please check as appropriate

DELIVERY DATES	BALE LOADER	COUNTER	DRIVER**	WHICH SHIFT
PINE STRAW				
MONDAY – September 29				Early__Noon__Flex__
WEDNESDAY – October 1				Early__Noon__Flex__
FRIDAY – October 3				Early__Noon__Flex__
TUESDAY – October 7				Early__Noon__Flex__
THURSDAY – October 9				Early__Noon__Flex__

Our two shifts are: Early (8:30 a.m. – 1:00 p.m.), Noon (11:15 a.m. – 3:00 p.m.), or “I’m flexible as to which one”

****Drivers:** We usually need about five drivers with vehicles to tow our trailers. If you have a vehicle with a 2” trailer hitch and are willing to pull a trailer (no lifting required), please sign up as a DRIVER (Early shift only).

Note: You must be able to back up the trailer.

If volunteering for Bale Loader: Check the box if you can drive your car to carry other workers. ☐

- ❖ **PLEASE CHECK IN AT THE REGISTRATION TABLES IN THE PARKING LOT BEHIND THE FIRE DEPARTMENT AFTER PARKING IN THE CHAPEL / LIBRARY PARKING LOT.**
- ❖ **DELIVERY TIMES WILL BE STAGGERED AND COMMUNICATED TO YOU PRIOR TO EACH DAY**
- ❖ **ALL DELIVERIES WILL ORIGINATE FROM FIRE STATION #1**

EMPTY PALLET PICKUP. If you wish to have your empty pallet picked up, you MUST notify John Vandegrift at JVJ1944@gmail.com by Monday, November 3, listing the pickup address and the number of pallets to be picked up. Pallets will be picked up on Saturday, November 8.

Unless scheduled, your pallet will not be picked up.

Since pine straw is a natural product from pine forests, it may contain some pinecones or twigs. Please keep in mind that along with getting your products delivered to your home, more IMPORTANTLY, your purchase DIRECTLY SUPPORTS our **Fire Department, who is there for you!**